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6 **IN THE UNITED STATES DISTRICT COURT**

7 **FOR THE DISTRICT OF ARIZONA**

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9 Jorge Carlos Rodriguez,) No. CV 08-2153-PHX-MHM (JRI)

10 Plaintiff,) **ORDER**

11 vs.)

12 Maricopa County Sheriff's Office, et al.,)

13 Defendants.)

14

15 Plaintiff Jorge Carlos Rodriguez, who is confined in the Maricopa County Fourth

16 Avenue Jail, has filed a *pro se* civil rights Complaint pursuant to 42 U.S.C. § 1983 and an

17 Application to Proceed *In Forma Pauperis*. The Court will dismiss the Complaint with leave

18 to amend.

19 **I. Application to Proceed *In Forma Pauperis* and Filing Fee**

20 Plaintiff's Application to Proceed *In Forma Pauperis* will be granted. 28 U.S.C.

21 § 1915(a). Plaintiff must pay the statutory filing fee of \$350.00. 28 U.S.C. § 1915(b)(1).

22 The Court will assess an initial partial filing fee of \$23.83. The remainder of the fee will be

23 collected monthly in payments of 20% of the previous month's income each time the amount

24 in the account exceeds \$10.00. 28 U.S.C. § 1915(b)(2). The Court will enter a separate

25 Order requiring the appropriate government agency to collect and forward the fees according

26 to the statutory formula.

27 **II. Statutory Screening of Prisoner Complaints**

28 The Court is required to screen complaints brought by prisoners seeking relief against

1 a governmental entity or an officer or an employee of a governmental entity. 28 U.S.C.
 2 § 1915A(a). The Court must dismiss a complaint or portion thereof if a plaintiff has raised
 3 claims that are legally frivolous or malicious, that fail to state a claim upon which relief may
 4 be granted, or that seek monetary relief from a defendant who is immune from such relief.
 5 28 U.S.C. § 1915A(b)(1), (2). If the Court determines that a pleading could be cured by the
 6 allegation of other facts, a *pro se* litigant is entitled to an opportunity to amend a complaint
 7 before dismissal of the action. See Lopez v. Smith, 203 F.3d 1122, 1127-29 (9th Cir. 2000)
 8 (*en banc*).

9 The Court should not, however, advise the litigant how to cure the defects. This type
 10 of advice “would undermine district judges’ role as impartial decisionmakers.” Pliler v.
 11 Ford, 542 U.S. 225, 231 (2004); see also Lopez, 203 F.3d at 1131 n.13 (declining to decide
 12 whether the court was required to inform a litigant of deficiencies). Plaintiff’s Complaint
 13 will be dismissed for failure to state a claim, with leave to amend because the Complaint may
 14 possibly be saved by amendment.

15 **III. Complaint**

16 Plaintiff names Detention Officer Campbell, the Maricopa County Sheriff’s Office,
 17 and Correctional Health Services as Defendants in the Complaint.

18 Plaintiff raises three grounds for relief: (1) Plaintiff’s Fourteenth Amendment access-
 19 to-the-court rights were violated when he was prevented from appearing, via video
 20 conference from the Jail, for a child support hearing, which resulted in an adverse decision
 21 for Plaintiff; (2) Plaintiff’s Fourteenth Amendment rights were violated when he did not
 22 receive a time sensitive legal document until eleven days after it was postmarked; and
 23 (3) Plaintiff’s Eighth Amendment rights were violated when he was denied his narcolepsy
 24 medication for 10 days. Plaintiff seeks money damages.

25 **IV. Improper Defendant**

26 The Maricopa County Sheriff’s Office is not a proper Defendant. In Arizona, the
 27 responsibility of operating jails and caring for prisoners is placed by law upon the sheriff. See
 28 Ariz. Rev. Stat. § 11-441(A)(5); Ariz. Rev. Stat. § 31-101. A sheriff’s office is simply an

administrative creation of the county sheriff to allow him to carry out his statutory duties, and not a “person” amenable to suit pursuant to § 1983.

V. Failure to State a Claim

A. Failure to Link Injuries with Defendants

To state a valid claim under § 1983, plaintiffs must allege that they suffered a specific injury as a result of specific conduct of a defendant and show an affirmative link between the injury and the conduct of that defendant. Rizzo v. Goode, 423 U.S. 362, 371-72, 377 (1976).

To state a claim against a supervisory official, the civil rights complainant must allege that the official personally participated in the constitutional deprivation or that a supervisory official was aware of widespread abuses and with deliberate indifference to the inmate’s constitutional rights, failed to take action to prevent further misconduct. King v. Atiyeh, 814 F.2d 565, 568 (9th Cir. 1987); see Monell v. New York City Department of Social Services, 436 U.S. 658, 691 (1978). There is no *respondeat superior* liability under § 1983, and therefore, a defendant’s position as the supervisor of persons who allegedly violated Plaintiff’s constitutional rights does not impose liability. Monell, 436 U.S. 658; Hamilton v. Endell, 981 F.2d 1062, 1067 (9th Cir. 1992); Taylor v. List, 880 F.2d 1040, 1045 (9th Cir. 1989).

Plaintiff has failed to link any of the named Defendants to the injuries he alleges because he makes no specific claims against the named Defendants in the body of the Complaint.

Moreover, a municipality may not be held liable unless its policy or custom caused the constitutional injury. See Leatherman v. Tarrant County Narcotics Intelligence and Coordination Unit, 507 U.S. 163, 166 (1993); Monell v. Department of Social Services, 436 U.S. 658, 694 (1978). Thus, a municipality may not be sued solely because an injury was inflicted by one of its employees or agents. Long v. County of Los Angeles, 442 F.3d 1178, 1185 (9th Cir. 2006). Rather, the municipality is liable only when the execution of its policy or custom inflicts the constitutional injury. Id.; Miranda v. City of Cornelius, 429 F.3d 858, 868 (9th Cir. 2005).

1 Correctional Health Services is an agency of Maricopa County. Accordingly, to state
 2 a claim against Correctional Health Services, Plaintiff must allege that his injuries occurred
 3 as a result of a policy or custom of Correctional Health Services or Maricopa County.
 4 Plaintiff has made no such allegation and has therefore failed to state a claim against
 5 Correctional Health Services.

6 **B. Medical Claims**

7 To maintain a claim under the Eighth Amendment based on prison medical treatment,
 8 a prisoner must show deliberate indifference to serious medical needs. Estelle v. Gamble,
 9 429 U.S. 97, 104 (1976). To act with deliberate indifference, a prison official must both
 10 know of and disregard an excessive risk to inmate health. Farmer v. Brennan, 511 U.S. 825,
 11 837 (1994). The official must both be aware of facts from which the inference could be
 12 drawn that a substantial risk of serious harm exists and he must also draw the inference. Id.
 13 This subjective approach focuses upon the mental attitude of the defendant. Id. at 839.

14 “Deliberate indifference is a high legal standard.” Toguchi v. Chung, 391 F.3d 1051,
 15 1060 (9th Cir. 2004). In the medical context, deliberate indifference may be shown by (1) a
 16 purposeful act or failure to respond to a prisoner’s pain or possible medical need and
 17 (2) harm caused by the indifference. Jett v. Penner, 439 F.3d 1091, 1096 (9th Cir. 2006)
 18 (citing Estelle, 429 U.S. at 104). The harm need not be substantial. Id. (citing Estelle, 429
 19 U.S. at 104).

20 Medical malpractice or negligence is insufficient to establish a violation. Toguchi,
 21 391 F.3d at 1060. Thus, mere negligence in diagnosing or treating a condition does not
 22 violate the Eighth Amendment. Toguchi, 391 F.3d at 1057. Also, an inadvertent failure to
 23 provide adequate medical care alone does not rise to the Eighth Amendment level. Jett, 429
 24 F.3d at 1096.

25 In Count III, Plaintiff states that he was denied his narcolepsy medicine for 10 days
 26 and that nurse later told him “it was the doctor and pharmacist[’s] fault.” These facts are not
 27 sufficient to state an Eighth Amendment medical claim. First, Plaintiff has failed to identify
 28 or name as Defendants the doctor and pharmacist responsible for the delay in Plaintiff’s

1 medication. Further, Plaintiff has not alleged facts that demonstrate that the doctor or
 2 pharmacist were deliberately indifferent to Plaintiff's serious medical needs; Plaintiff's facts
 3 suggest, at most, that the doctor or pharmacist may have acted negligently in ordering
 4 Plaintiff's medication. Plaintiff's claims in Count III therefore fail to state a claim.

5 **VI. Leave to Amend**

6 For the foregoing reasons, Plaintiff's Complaint will be dismissed for failure to state
 7 a claim upon which relief may be granted. Within 30 days, Plaintiff may submit a first
 8 amended complaint to cure the deficiencies outlined above. The Clerk of Court will mail
 9 Plaintiff a court-approved form to use for filing a first amended complaint. If Plaintiff fails
 10 to use the court-approved form, the Court may strike the amended complaint and dismiss this
 11 action without further notice to Plaintiff.

12 In any amended complaint, Plaintiff must write short, plain statements telling the
 13 Court: (1) the constitutional right Plaintiff believes was violated; (2) name of the Defendant
 14 who violated the right; (3) exactly what that Defendant did or failed to do; (4) how the action
 15 or inaction of that Defendant is connected to the violation of Plaintiff's constitutional right;
 16 and (5) what specific injury Plaintiff suffered because of that Defendant's conduct. Rizzo,
 17 423 U.S. at 371-72, 377.

18 Plaintiff must repeat this process for each person he names as a Defendant. If Plaintiff
 19 fails to affirmatively link the conduct of each named Defendant with the specific injury
 20 suffered by Plaintiff, the allegation against that Defendant will be dismissed for failure to
 21 state a claim. Further, Plaintiff must comply with any specific directions set out by the Court
 22 in its discussion of individual claims. Conclusory allegations that a Defendant or group of
 23 Defendants have violated a constitutional right are not acceptable, and will be dismissed.

24 Plaintiff must clearly designate on the face of the document that it is the "First
 25 Amended Complaint." The first amended complaint must be retyped or rewritten in its
 26 entirety on the court-approved form and may not incorporate any part of the original
 27 Complaint by reference. Plaintiff may include only one claim per count.

28 A first amended complaint supersedes the original complaint. Ferdik v. Bonzelet, 963

1 F.2d 1258, 1262 (9th Cir. 1992); Hal Roach Studios v. Richard Feiner & Co., 896 F.2d 1542,
 2 1546 (9th Cir. 1990). After amendment, the Court will treat an original complaint as
 3 nonexistent. Ferdik, 963 F.2d at 1262. Any cause of action that was raised in the original
 4 complaint is waived if it is not raised in a first amended complaint. King, 814 F.2d at 567.

5 **VII. Warnings**

6 **A. Release**

7 Plaintiff must pay the unpaid balance of the filing fee within 120 days of his release.
 8 Also, within 30 days of his release, he must either (1) notify the Court that he intends to pay
 9 the balance or (2) show good cause, in writing, why he cannot. Failure to comply may result
 10 in dismissal of this action.

11 **B. Address Changes**

12 Plaintiff must file and serve a notice of a change of address in accordance with Rule
 13 83.3(d) of the Local Rules of Civil Procedure. Plaintiff must not include a motion for other
 14 relief with a notice of change of address. Failure to comply may result in dismissal of this
 15 action.

16 **C. Copies**

17 Plaintiff must submit an additional copy of every filing for use by the Court. See
 18 LRCiv 5.4. Failure to comply may result in the filing being stricken without further notice
 19 to Plaintiff.

20 **D. Possible “Strike”**

21 Because the Complaint has been dismissed for failure to state a claim, if Plaintiff fails
 22 to file an amended complaint correcting the deficiencies identified in this Order, the
 23 dismissal will count as a “strike” under the “3-strikes” provision of 28 U.S.C. § 1915(g).
 24 Under the 3-strikes provision, a prisoner may not bring a civil action or appeal a civil
 25 judgment *in forma pauperis* under 28 U.S.C. § 1915 “if the prisoner has, on 3 or more prior
 26 occasions, while incarcerated or detained in any facility, brought an action or appeal in a
 27 court of the United States that was dismissed on the grounds that it is frivolous, malicious,
 28 or fails to state a claim upon which relief may be granted, unless the prisoner is under

1 imminent danger of serious physical injury.” 28 U.S.C. § 1915(g).

2 **E. Possible Dismissal**

3 If Plaintiff fails to timely comply with every provision of this Order, including these
4 warnings, the Court may dismiss this action without further notice. See Ferdik, 963 F.2d at
5 1260-61 (a district court may dismiss an action for failure to comply with any order of the
6 Court).

7 **IT IS ORDERED:**

8 (1) Plaintiff’s Application to Proceed *In Forma Pauperis* (Doc. #3) is **granted**.

9 (2) As required by the accompanying Order to the appropriate government agency,
10 Plaintiff must pay the \$350.00 filing fee and is assessed an initial partial filing fee of \$23.83.

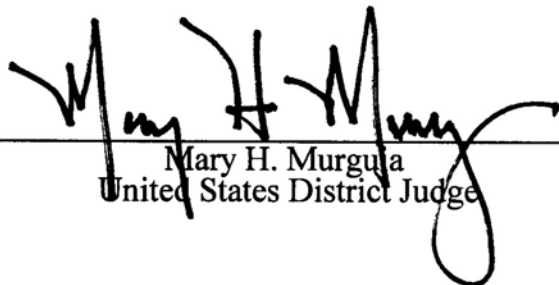
11 (3) The Complaint (Doc. #1) is **dismissed** for failure to state a claim. Plaintiff has
12 **30 days** from the date this Order is filed to file a first amended complaint in compliance with
13 this Order.

14 (4) If Plaintiff fails to file an amended complaint within 30 days, the Clerk of
15 Court must, without further notice, enter a judgment of dismissal of this action with prejudice
16 that states that the dismissal counts as a “strike” under 28 U.S.C. § 1915(g).

17 (5) The Clerk of Court must mail Plaintiff a court-approved form for filing a civil
18 rights complaint by a prisoner.

19 DATED this 10th day of December, 2008.

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Mary H. Murgula
United States District Judge

**Instructions for a Prisoner Filing a Civil Rights Complaint
in the United States District Court for the District of Arizona**

1. Who May Use This Form. The civil rights complaint form is designed to help incarcerated persons prepare a complaint seeking relief for a violation of their federal civil rights. These complaints typically concern, but are not limited to, conditions of confinement. **This form should not be used to challenge your conviction or sentence.** If you want to challenge a state conviction or sentence, you should file a petition under 28 U.S.C. § 2254 for a writ of habeas corpus by a person in state custody. If you want to challenge a federal conviction or sentence, you should file a motion under 28 U.S.C. § 2255 to vacate sentence in the federal court that entered the judgment.
2. The Form. **Local Rule of Civil Procedure (LRCiv) 3.4(a) provides that complaints by incarcerated persons must be filed on the court-approved form.** The form must be typed or neatly handwritten. The form must be completely filled in to the extent applicable. All questions must be answered clearly and concisely in the appropriate space on the form. If needed, you may attach additional pages, **but no more than fifteen additional pages**, of standard letter-sized paper. You must identify which part of the complaint is being continued and number all pages. If you do not fill out the form properly, you will be asked to submit additional or corrected information, which may delay the processing of your action. You do not need to cite law.
3. Your Signature. You must tell the truth and sign the form. If you make a false statement of a material fact, you may be prosecuted for perjury.
4. The Filing Fee. The filing fee for this action is \$350.00. If you are unable to immediately pay the filing fee, you may request leave to proceed *in forma pauperis*. Please review the “Information for Prisoners Seeking Leave to Proceed with a (Non-Habeas) Civil Action in Federal Court *In Forma Pauperis* Pursuant to 28 U.S.C. § 1915” for additional instructions.
5. Original and Judge’s Copy. You must send an **original plus one copy** of your complaint and of any other documents submitted to the Court. You must send one additional copy to the Court if you wish to have a file-stamped copy of the document returned to you. All copies must be identical to the original. Copies may be legibly handwritten.
6. Where to File. You should file your complaint in the division **where you were confined when your rights were allegedly violated.** See LRCiv 5.1(a) and 77.1(a). If you were confined in Maricopa, Pinal, Yuma, La Paz, or Gila County, file in the Phoenix Division. If you were confined in Apache, Navajo, Coconino, Mohave, or Yavapai County, file in the Prescott Division. If you were confined in Pima, Cochise, Santa Cruz, Graham, or Greenlee County, file in the Tucson Division. **Mail the original and one copy of the complaint with the \$350 filing fee or the application to proceed *in forma pauperis* to:**

Phoenix & Prescott Divisions:
U.S. District Court Clerk
U.S. Courthouse, Suite 130
401 West Washington Street, SPC 10
Phoenix, Arizona 85003-2119

OR

Tucson Division:
U.S. District Court Clerk
U.S. Courthouse, Suite 1500
405 West Congress Street
Tucson, Arizona 85701-5010

7. Change of Address. You must immediately notify the Court and the defendants in writing of any change in your mailing address. **Failure to notify the Court of any change in your mailing address may result in the dismissal of your case.**

8. Certificate of Service. You must furnish the defendants with a copy of any document you submit to the Court (except the initial complaint and application to proceed *in forma pauperis*). Each original document (except the initial complaint and application to proceed *in forma pauperis*) must include a certificate of service on the last page of the document stating the date a copy of the document was mailed to the defendants and the address to which it was mailed. See Fed. R. Civ. P. 5(a), (d). Any document received by the Court that does not include a certificate of service may be stricken. A certificate of service should be in the following form:

I hereby certify that a copy of the foregoing document was mailed
this _____ (month, day, year) to:

Name: _____

Address: _____

Attorney for Defendant(s)

(Signature)

9. Amended Complaint. If you need to change any of the information in the initial complaint, you must file an amended complaint. The amended complaint must be written on the court-approved civil rights complaint form. You may file one amended complaint without leave (permission) of Court before any defendant has answered your original complaint. See Fed. R. Civ. P. 15(a). After any defendant has filed an answer, you must file a motion for leave to amend and lodge (submit) a proposed amended complaint. LRCiv 15.1. In addition, an amended complaint may not incorporate by reference any part of your prior complaint. LRCiv 15.1(a)(2). **Any allegations or defendants not included in the amended complaint are considered dismissed.** All amended complaints are subject to screening under the Prison Litigation Reform Act; screening your amendment will take additional processing time.

10. Exhibits. You should not submit exhibits with the complaint or amended complaint. Instead, the relevant information should be paraphrased. You should keep the exhibits to use to support or oppose a motion to dismiss, a motion for summary judgment, or at trial.

11. Letters and Motions. It is generally inappropriate to write a letter to any judge or the staff of any judge. The only appropriate way to communicate with the Court is by filing a written pleading or motion.

12. Completing the Civil Rights Complaint Form.

HEADING:

1. Your Name. Print your name, prison or inmate number, and institutional mailing address on the lines provided.
2. Defendants. If there are **four or fewer** defendants, print the name of each. If you name **more than four** defendants, print the name of the first defendant on the first line, write the words “and others” on the second line, and attach an additional page listing the names of **all** of the defendants. Insert the additional page after page 1 and number it “1-A” at the bottom.
3. Jury Demand. If you want a jury trial, you must write “JURY TRIAL DEMANDED” in the space below “CIVIL RIGHTS COMPLAINT BY A PRISONER.” Failure to do so may result in the loss of the right to a jury trial. A jury trial is not available if you are seeking only injunctive relief.

Part A. JURISDICTION:

1. Nature of Suit. Mark whether you are filing the complaint pursuant to 42 U.S.C. § 1983 for state, county, or city defendants; “Bivens v. Six Unknown Federal Narcotics Agents” for federal defendants; or “other.” If you mark “other,” identify the source of that authority.
2. Location. Identify the institution and city where the alleged violation of your rights occurred.
3. Defendants. Print all of the requested information about each of the defendants in the spaces provided. If you are naming more than four defendants, you must provide the necessary information about each additional defendant on separate pages labeled “2-A,” “2-B,” etc., at the bottom. Insert the additional page(s) immediately behind page 2.

Part B. PREVIOUS LAWSUITS:

You must identify any other lawsuit you have filed in either state or federal court while you were a prisoner. Print all of the requested information about each lawsuit in the spaces provided. If you have filed more than three lawsuits, you must provide the necessary information about each additional lawsuit on a separate page. Label the page(s) as “2-A,” “2-B,” etc., at the bottom of the page and insert the additional page(s) immediately behind page 2.

Part C. CAUSE OF ACTION:

You must identify what rights each defendant violated. The form provides space to allege three separate counts (**one violation per count**). If you are alleging more than three counts, you must provide the necessary information about each additional count on a separate page. Number the additional pages “5-A,” “5-B,” etc., and insert them immediately behind page 5. Remember that you are limited to a total of fifteen additional pages.

1. **Counts.** You must identify which civil right was violated. **You may allege the violation of only one civil right per count.**
2. **Issue Involved.** Check the box that most closely identifies the issue involved in your claim. **You may check only one box per count.** If you check the box marked “Other,” you must identify the specific issue involved.
3. **Supporting Facts.** After you have identified which civil right was violated, you must state the supporting facts. Be as specific as possible. You must state what each individual defendant did to violate your rights. If there is more than one defendant, you must identify which defendant did what act. You also should state the date(s) on which the act(s) occurred, if possible.
4. **Injury.** State precisely how you were injured by the alleged violation of your rights.
5. **Administrative Remedies.** You must exhaust any available administrative remedies before you file a civil rights complaint. See 42 U.S.C. § 1997e. Consequently, you should disclose whether you have exhausted the inmate grievance procedures or administrative appeals for each count in your complaint. If the grievance procedures were not available for any of your counts, fully explain why on the lines provided.

Part D. REQUEST FOR RELIEF:

Print the relief you are seeking in the space provided.

SIGNATURE:

You must sign your name and print the date you signed the complaint. Failure to sign the complaint will delay the processing of your action. Unless you are an attorney, you may not bring an action on behalf of anyone but yourself.

FINAL NOTE

You should follow these instructions carefully. Failure to do so may result in your complaint being stricken or dismissed. All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number the pages.

Name and Prisoner/Booking Number

Place of Confinement

Mailing Address

City, State, Zip Code

(Failure to notify the Court of your change of address may result in dismissal of this action.)

**IN THE UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF ARIZONA**

_____ (Full Name of Plaintiff))	
Plaintiff,)	
)	
vs.)	CASE NO. _____
)	(To be supplied by the Clerk)
(1) _____ (Full Name of Defendant))	
(2) _____)	
(3) _____)	
(4) _____)	
Defendant(s).)	
<input type="checkbox"/> Check if there are additional Defendants and attach page 1-A listing them.)	

**CIVIL RIGHTS COMPLAINT
BY A PRISONER**

☐ Original Complaint
☐ First Amended Complaint
☐ Second Amended Complaint

A. JURISDICTION

1. This Court has jurisdiction over this action pursuant to:
- ☐ 28 U.S.C. § 1343(a); 42 U.S.C. § 1983
- ☐ 28 U.S.C. § 1331; Bivens v. Six Unknown Federal Narcotics Agents, 403 U.S. 388 (1971).
- ☐ Other: _____
2. Institution/city where violation occurred: _____

B. DEFENDANTS

1. Name of first Defendant: _____. The first Defendant is employed as:

(Position and Title) at _____
(Institution)
2. Name of second Defendant: _____. The second Defendant is employed as:

(Position and Title) at _____
(Institution)
3. Name of third Defendant: _____. The third Defendant is employed as:

(Position and Title) at _____
(Institution)
4. Name of fourth Defendant: _____. The fourth Defendant is employed as:

(Position and Title) at _____
(Institution)

If you name more than four Defendants, answer the questions listed above for each additional Defendant on a separate page.

C. PREVIOUS LAWSUITS

1. Have you filed any other lawsuits while you were a prisoner? ☐ Yes ☐ No
2. If yes, how many lawsuits have you filed? _____. Describe the previous lawsuits:
 - a. First prior lawsuit:
 1. Parties: _____ v. _____
 2. Court and case number: _____
 3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) _____
 - b. Second prior lawsuit:
 1. Parties: _____ v. _____
 2. Court and case number: _____
 3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) _____
 - c. Third prior lawsuit:
 1. Parties: _____ v. _____
 2. Court and case number: _____
 3. Result: (Was the case dismissed? Was it appealed? Is it still pending?) _____

If you filed more than three lawsuits, answer the questions listed above for each additional lawsuit on a separate page.

COUNT II

- [illegible]

COUNT III

1. State the constitutional or other federal civil right that was violated: _____.
2. **Count III.** Identify the issue involved. Check **only one**. State additional issues in separate counts.
☐ Basic necessities ☐ Mail ☐ Access to the court ☐ Medical care
☐ Disciplinary proceedings ☐ Property ☐ Exercise of religion ☐ Retaliation
☐ Excessive force by an officer ☐ Threat to safety ☐ Other: _____.
3. **Supporting Facts.** State as briefly as possible the FACTS supporting Count III. Describe exactly what each Defendant did or did not do that violated your rights. State the facts clearly in your own words without citing legal authority or arguments.

_____.
4. **Injury.** State how you were injured by the actions or inactions of the Defendant(s).

_____.
5. **Administrative Remedies.**
- a. Are there any administrative remedies (grievance procedures or administrative appeals) available at your institution? ☐ Yes ☐ No
 - b. Did you submit a request for administrative relief on Count III? ☐ Yes ☐ No
 - c. Did you appeal your request for relief on Count III to the highest level? ☐ Yes ☐ No
 - d. If you did not submit or appeal a request for administrative relief at any level, briefly explain why you did not. _____

If you assert more than three Counts, answer the questions listed above for each additional Count on a separate page.

E. REQUEST FOR RELIEF

State the relief you are seeking:

_____.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
DATE

SIGNATURE OF PLAINTIFF

(Name and title of paralegal, legal assistant, or
other person who helped prepare this complaint)

(Signature of attorney, if any)

(Attorney’s address & telephone number)

ADDITIONAL PAGES

All questions must be answered concisely in the proper space on the form. If you need more space, you may attach no more than fifteen additional pages. But the form must be completely filled in to the extent applicable. If you attach additional pages, be sure to identify which section of the complaint is being continued and number all pages.